

Advisor Contract

Please complete this contract and file. This contract is an agreement for the advisor and the organizations members.
Please clearly identify the expectations and roles within this contract. Submit to the Student Engagement Office for filing purposes.

The members of _____ request _____ to serve
(Organization) (Name)
as the advisor of the organization for a period not to exceed one year beginning with _____.
(Semester)

Duties, responsibilities, and expectations of the position are as follows: (List responsibilities and expectations of the Advisor and organization or attach separately).

1. _____

2. _____

3. _____

4. _____

5. _____

Duties and responsibilities may be reconsidered at the request of the Advisor, president, majority vote of the membership in a regular meeting, or the Student Engagement Office.

President's/Chairperson's Signature: _____ Date: _____

I have met with the president of the above-named organization and discussed the duties and responsibilities of Advisor as listed above. I agree to serve as Advisor and will fulfill these duties and responsibilities to the best of my abilities.

Advisor Signature: _____ Date: _____