

TO: All Employees
FROM: Kelley Williams
RE: Administrative Holidays - 2018-2019

The Ursinus College holidays for 2018-2019 are as follows:

Wednesday	July 4
Thursday	July 5
Thursday	November 22
Friday	November 23
Monday	December 24
Tuesday	December 25
Wednesday	December 26
Thursday	December 27
Friday	December 28
Monday	December 31
Tuesday	January 1
Monday	January 21
Monday	May 27

The college will be open on Labor Day, and classes will be in session.

All college buildings will be closed during the winter holiday (December 24 – January 1). Administrative employees may be asked to work one or more of these days to complete essential year-end business. They will receive compensatory holidays at a time to be arranged with their supervisor.

On the reverse side, you will find a listing of important dates on the Administrative and Academic calendar for 2018-2019.

Please direct any questions regarding the holiday schedule to your supervisor or Kelley Williams.

