

Trainings & Workshops for Faculty & Staff

Library

Copyright and Fair Use

Learn the basics of copyright law and fair use in regard to education.

Digital Publishing & Scholarship

Learn how to leverage digital publishing platforms (including Digital Commons and Omeka) to showcase your faculty, student, and department work.

Information Literacy Integration

Learn how to integrate information literacy instruction and research projects into the curriculum.

Library Resources

Learn about and discuss physical and digital resources in your field that the library should consider investing in.

Open Access

Learn what open access is, the benefits of joining the “movement”, and ways you and your students can publish your work in open access journals and platforms.

Search Strategies

Learn search strategies for finding resources online and in our library databases.

Instructional Technology

Canvas

Learn the ins and outs of building your coursework in Canvas and organizing your content in an accessible and engaging way. Beginner, intermediate, and advanced training available.

Collaborating with Office 365

Learn how to use various Office 365 products (e.g. Outlook, Word, PowerPoint, Sway, Class Notebook, etc.) to streamline your teaching, share resources with students and colleagues, and facilitate online collaboration.

Digital Storytelling

Learn how you or your students can leverage web publishing platforms like Omeka, Scalar, and WordPress to tell a story or give a presentation in a digital format.

Game-Based Learning

Learn how to design and incorporate games in the classroom for teaching and assessment purposes.

Going Paperless in the Classroom

Learn how to leverage Canvas and Office 365 to improve the accessibility of your course content and go completely paperless in the classroom.

Integrating Technology into Pedagogy

Learn the benefits of integrating technology inside and outside the classroom and how to take your technology integration to the next level.

Personalized Learning

Learn how to leverage technology to create a personalized learning environment for your students that meets their individual needs.

Podcasting

Learn how you or your students can capture audio and create a podcast.

Solstice (wireless presentation software)

Learn how to use Solstice to wirelessly project your device and your students' devices on the monitor in your classroom.

Spruce Up Your Presentations!

Learn how to create dynamic presentations using PowerPoint or Sway.

Student Engagement and Assessment

Learn how to use polling software and digital assessment tools to engage and assess your students.

Teaching with Video

Learn how to create and use videos for educational purposes by leveraging screen capture, video recording, and editing software. Perfect for any instructor who is interested in creating educational tutorials, capturing lectures, or using the flipped classroom approach!

Universal Design

Learn what universal design is and how to use universal design principles to ensure your courses and online content are accessible.

Unleashing Student Creativity through Digital Assignments

Learn how to create assignments that will allow students to express their creativity and demonstrate their understanding of learning objectives.

Virtual Meeting Software

Learn how to use GoToMeeting or Canvas conferences to meet and collaborate with students and colleagues online.

XenApps (virtual desktop)

Teach your students how to use software on various devices in the same environment using XenApps.

Information Technology (IT)

Avoiding Phishing Scams

Learn how to avoid email phishing scams, what to watch out for, and what to do if your account has been compromised.

Backing Up Your Data

Learn how to back up your data by copying your files to a separate location.

Colleague Navigation (Student Information System)

Learn how to navigate the Colleague system and basic concepts of using Colleague.

CROA (Colleague Reporting System)

Learn how to run reports using CROA for those who have access to this software.

Data Privacy and Security

Learn about data privacy standards and ways you can ensure your data and the college's data is kept secure.

File Storage and Collaboration

Learn how to use the S-Drive and Office 365 to store files, share files, and work on projects together.

Grizzly Gateway (Faculty/Staff or Student Portal)

Do you have questions about what you can do in the Grizzly Gateway? Are you overwhelmed about how to use it? Learn the ins and outs of using Grizzly Gateway.

Insights

Learn how to create documentation to be shared publicly with Ursinus and privately with your team using a platform called Insights.

NOTE: We have limited licenses and would need to consider adding more depending on the number of requests

Leveraging Your Smart Phone and Tablet for Work

Learn how to maximize your mobile device use to accomplish your work away from your desk.

Microsoft Office (Office 2016/Office 365 or other)

Do you have questions about Word, Excel, Outlook, PowerPoint, Access, OneDrive, Teams or any of the new apps in Office 365? Individual or group trainings can be arranged.

Multi-Factor Authentication

Learn what multi-factor authentication is, the role it plays in securing your data and the college's data, how to set it up, and how to use it.

PDF Creation and Editing

Learn how to create and edit pdfs.

Phone Conferencing

Learn how to use phone conferencing.

Qualtrics (Online Survey Software)

Learn how to create, launch and analyze surveys through Qualtrics.

Reporting Services (Developed reports containing institutional data)

Learn how to run and print a report created for you in Reporting Services.

ShoreTel

Learn how to use the ShoreTel phone system.

SPTQ

Learn how to create personalized questions, access your student participation and your reports.

Virtual Chat Software

Learn how to leverage virtual chat software (e.g. Yammer, Microsoft Teams) to save time, increase productivity, have fewer meetings, and to collaborate with others over long distances.

Virtual Meeting Software

Learn how to use GoToMeeting to meet and collaborate with on-campus and off-campus colleagues online.

Wi-Fi

Learn how to use the campus Wi-Fi.

Windows Features

Learn how to use the new Windows 10 operating system and how to leverage its new features.

Website Editing

Learn how to create and edit websites.

Contact Tech Support (techsupport@ursinus.edu; 610-409-3789) to schedule a training.