

## **ROGER R. STAIGER FACULTY DEVELOPMENT FUND IN CHEMISTRY**

### **Purpose:**

The Roger P. Staiger Faculty Development Fund In Chemistry (the "Fund") was established in 1988 by alumni, friends and colleagues in honor of Roger P. Staiger, 1943, member of the chemistry department from 1943 to 1988 and chair from 1964 to 1988. Spending from the Fund is to be used to support research in chemistry by faculty who involve students in research.

### **Guidelines:**

Awards are made annually with a deadline of September 1 each year. Proposals are submitted to the Dean of the College, who will present them to the Faculty Development Committee for its consideration and recommendation.

### **Proposals should include:**

- a self-explanatory title
- a description of the anticipated visible product (paper, publication, presentation at a conference)
- a detailed description of the project and a brief description of the relationship of the project to the applicant's three-year plan
- a statement of the applicant's recent research, including the relationship of that work to the proposal project
- an abstract describing the project

### **Restrictions:**

- faculty on sabbatical leaves may not receive funds to supplement their salary or living expenses
- no more than 20% of the stipend may be allocated towards reimbursement of expenses associated with travel to research sites
- funds may not be used to attend scientific conferences
- faculty on leave of absence are not eligible to receive funds
- students may be paid for conducting research with the faculty member during summers or semester breaks, but not during academic semesters
- preparation of theses or dissertations will not be funded
- one Staiger research Professor will be named per year

### **Fund Investment and Spending:**

The Fund is part of the College's endowment fund and managed in accordance with the Ursinus College Board of Trustees' endowment investment and spending policies. Spending from this endowed account will support research in chemistry by faculty who involve students in research as specified in the Fund agreement. While Ursinus College plans to preserve the

principal of the Fund in perpetuity, it is the intent of the donors that the Fund be co-mingled with and considered part of the College's unrestricted endowment.

**Administration:**

Expenditures related to the Fund shall be subject to Ursinus College accounting procedures and guidelines. The awardee will be provided with the appropriate account number from the business office to make purchases or receive reimbursement of expenses.

**Reporting:**

Visible Product: If the visible product is technical in nature, please submit a brief paragraph explaining the product in terms that will allow the members of the Faculty Development Committee to understand the nature of the visible product. Submit both the explanatory paragraph and the visible product. Visible products are due September 1 of the following year and can be emailed to [facultydevelopment@ursinus.edu](mailto:facultydevelopment@ursinus.edu). If the visible product is not available, a descriptive report of the work done and the results obtained along with an indication of when the product will be completed should be sent. If a report is submitted, the visible product should be forwarded to the committee when completed.

**Application Deadline: September 1**