

Ursinus College

Health Reimbursement Arrangement Information

New Plan Year Effective January 1, 2021

The THG card HRA funds will be reset on January 1, 2021 and an activation will be required for the funds to be available on the card. The Health Savings Account funds will still be available on your Harrison Group debit card. Please do not use the debit card for Medical expenses that were incurred during the current plan year after December 31, 2020 that should be paid using HRA funds.

The expenses/bills for services provided in 2020 that should be paid using HRA funds will need to be sent to us and processed as a manual claim reimbursement. You will have up to 90 days after December 31, 2020 to submit these “runout” claims.

Attached please find a claim form that you will need to complete and send to us by email, fax or regular mail with a copy of the provider’s invoice and an Explanation of Benefits report “EOB” from UnitedHealthcare that shows the deductible amounts.

If you have any questions or concerns, please contact our office Monday – Friday, 8:30am to 5 pm or send an email to Service@theharrisingrouponline.com or you can email me directly barbara@theharrisingrouponline.com

Thank you.

Barbara Marinelli
Account Administrator

Ursinus College
Health Reimbursement Arrangement Claim Form

Name	
Home Address, City, State, Zip	
Social Security # (Last 4 Digits)	Daytime Phone Number or email

Date of Explanation of Benefits Form	Amount

Please attach your Explanation of Benefits Form to this Claim Form

I certify that the expenses being submitted were incurred while covered under the Company's Health Reimbursement Plan, and have not been reimbursed by any other source. If the claim is not valid, I recognize that I will be liable for payment of all taxes on amounts paid from the Plan which relate to that expense. I recognize that I cannot claim these expenses on my personal income tax return.

Employee Signature	Date
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The Harrison Group, Inc. · 3 Raymond Drive, Suite 201 · Havertown, PA 19083
Phone (610) 853-9075 · Fax (610) 853-9079
Email: service@theharrisongrouponline.com

Submission of Manual Claims

In order for you to be reimbursed for allowable expenses, you will need to submit a *claim form* along with a copy of the Explanation of Benefits Report for Independence Blue Cross to The Harrison Group, Inc.

You can submit your claims in any of the following ways:

- Mail your claim.
- Fax your claim to (610) 853-9079
- Email your claim to: service@theharrisingrouponline.com

Reimbursement checks are then sent out after the processing is completed. Typically reimbursements are issued twice per month. Mid-month 17th to the 23rd and the beginning of the month 3rd to the 11th.

If you would like to check on the status of your claim, please call The Harrison Group, Inc. at 610-853-9075. One of our associates will be able to assist you.