

ADP Workforce Now – Time & Attendance – Registration Information

ADP Workforce Now is a portal for:

- Non-exempt (hourly) employees to track their hours
- Downloading copies of payroll stubs and W-2's
- Complete annual benefits open enrollment submission

If you have not registered in ADP, you will need to contact Human Resources or the Business Office to request a personal access code be sent to you.

FORGET YOUR PASSWORD:

If you have accessed ADP Workforce Now previously, log onto <https://workforcenow.adp.com> and click on "Forgot Your Password?"