

## Thomas Hall Research Student Training Checklist

In preparation for your work in the research lab or in the field, you must complete the following trainings. This document must be filled out, signed and on file in the Biology Office to confirm that you have completed the safety training. Additional documentation noted below must also be on file. All documents are available on the Ursinus Environmental Health & Safety website

(<http://www.ursinus.edu/NetCommunity/Page.aspx?pid=1432>)

Everything must be completed within two weeks of the start of research.

TRAINING	PROVIDED BY	WHEN/HOW	ADDITIONAL DOCUMENTATION REQUIRED	DATE COMPLETED
General Safety & Waste Disposal Training	PowerPoint	PowerPoint on EH&S; must be completed every <u>two years</u> ; Quiz given by PI	Quiz on file in Biology Office	1 <sup>st</sup> :
				2 <sup>nd</sup> :
Fire Safety Training	Environmental Health & Safety Coordinator: Carol McMillin	Contacted via email to schedule; starts of each semester/summer; ~30 minutes; must be completed once	Quiz on file with Carol McMillin	
Thomas Hall Research & Prep Room Policy	Laboratory & Prep room Access Document	Available on EH &S; must be reviewed/signed once	Signed and on file in Biology Office	
Specific Lab Safety Training	PI	At start of research; periodically	PI initial here: _____	
Autoclave Training	PowerPoint	<i>PI will indicate if training is needed</i> ; PowerPoint available on EH&S website; Quiz given by PI; must be completed once	Autoclave Quiz on file in Biology Office	
Animal Handling	PI & Video	<i>PI will indicate if training is needed</i> ; student must arrange training with PI; watch video on reserve in Myrin; Health History Form on EH&S website	PI initial here: _____; Health History Form on file in Biology Office	
Safety Training Checklist	This Document	Available on EH & S website	On file in Biology Office	

NAME: \_\_\_\_\_ GRADUATION YEAR: \_\_\_\_\_

PI \_\_\_\_\_

*updated 8/12 RAR*